



Basement Press Diepenheim Foundation

**Privacy Statement**

15 november 2021

Basement Press Diepenheim Foundation (BPD) is a print studio located in the basement of Werkplaats Diepenheim. BPD values your privacy. In this Privacy Statement we explain how we handle your personal data. We may modify this Privacy Statement from time to time. We therefore advise you to consult it regularly, so that you are aware of any and all changes.

**1 To whom does this Privacy Statement apply?**

This Privacy Statement applies to all BPD activities. It therefore applies to visitors to our website, Friends of BPD and course participants.

**2 Who is responsible for processing your personal data?**

BPD is the responsible party for processing your personal data.

**3 Which of your personal data does BPD process?**

We process the following of your personal data:

- > name and address information
- > e-mail address
- > mobile) phone number
- > invoicing information (bank account number)
- > other information that you have given us, such as date of birth
- > information about interaction, for example when you contact us



#### 4 For what purposes do we use your personal data?

We process your personal data for the following purposes:

- > executing the agreement between you and BPD, for example, when you are Friend of BPD or when you take one of our courses or workshops
- > staying in contact with you
- > responding to questions, complaints and conflicts
- > complying with our legal obligations
- > sending newsletters

We will not process your personal data for other purposes than those described in our Privacy Statement.

#### 5 What is the basis for the processing of your personal data?

We process your personal data in order to execute the agreement we have with you. We may also process personal data because we have a legal obligation to do so or because we have legitimate interests to do so. Our legitimate interests partially correspond with the purposes as set out under the heading 'For what purposes do we use your personal data' above. For example, we have a legitimate interest in sending invitations to you for our events and sending our newsletter. In all cases we make sure that your privacy interests do not outweigh our legitimate interests.

#### 6 How do we obtain your personal data?

We process personal data that we get from you, for example, when you fill your information in on our registration or contact form.

#### 7 How long do we keep your personal information?

We do not keep your personal information longer than necessary for the purposes for which they are processed, unless legal obligations require us to keep your personal data longer.

We may also keep your personal data longer insofar as this is necessary for establishing, exercising or supporting a legal claim.



## 8 Recipients of your information and forwarding of personal information to third parties

Your personal information is only accessible when necessary to those persons authorized by BPD, or service providers or the service providers of our service providers, who are involved in processing your personal information.

We can call in external service providers who provide services for us in the sense of applicable law, in the context of which your personal data will be processed. Processors may only process your personal data when ordered by us to do so and according to our instructions. We conclude a processing agreement with every processor for this purpose.

We will not share your personal data with others outside of those situations mentioned in this Privacy Agreement, unless we deem this necessary to comply with our legal obligations, to protect our rights or those of others, or to enforce compliance with this Privacy Statement.

## 9 How do we protect your personal data?

We do our best to protect your personal data and your privacy. To prevent unauthorized access or disclosure we have taken appropriate physical, technical and organizational measures to protect the information that we process.

## 10 Do we use automated decision-making, including profiling?

BPD does not use automated decision-making.

## 11 Your rights

You have various privacy rights. These are the right to access, the right to rectification, the right of removal ('right to be forgotten'), the right to restriction of processing, the right to the transferability of your data and the right of objection. Furthermore, you have the right to lodge a complaint with the Autoriteit Persoonsgegevens.



## 12 Contact

If you have questions concerning the manner in which we deal with your personal data, you can contact us at:

Basement Press Diepenheim  
Hagen 3  
7478 AJ Diepenheim

06 44 88 89 51  
[litho@basementpress.nl](mailto:litho@basementpress.nl)